



[www.stage-starstheatre.co.uk](http://www.stage-starstheatre.co.uk)

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Thank you for your interest in Stage-Stars Theatre Academy. Below is some information for your reference about our academy and will hopefully answer some of the questions you may have.....

### **What is Stage-Stars Theatre Academy?**

Stage-Stars run a weekly theatre school at Cardinal Newman High School in Luton, Bedfordshire. The school is split into two sections; the junior school and the main school. The junior school runs from 12.30-2pm and the main school runs at staggered times between 1.45-5.15pm. We deliberately overlap the schools so that students have the opportunity to work within their age groups classes and also as a full company. *(Not currently applicable due to COVID restrictions)* We teach singing, acting and dance classes to each student at a level that is relevant to their age/level and put together performances to showcase their work. We are a disciplined school and there are rules/regulations we expect to be followed at all times but we encourage the element of fun in their progression at Stage-Stars. Weekly classes in dance, singing, acting and musical theatre develop their skill set ready for both their showcase and also their annual musical performances. The musical will be performed at a local venue and tickets will be sold to friends and family.

### **Stage-Stars Admin**

We are a paperless school and all letters and information are sent out via email. Therefore it is vital that you have given us an up to date email address on the registration form. Please save our email address in your address book to limit the chances of any of our mail outs going to your junk mail! Any updates on classes/emails will be posted on our website and also on our Facebook page so please like our page to ensure you are kept up to date. [www.facebook.com/stagestarstheatre](http://www.facebook.com/stagestarstheatre) If you change any of your contact details please remember to keep us up to date to ensure that our emergency contact sheets are correct

and also that you receive all of the letters/information you need. All term dates are always available on our website <https://www.stage-starstheatre.co.uk/dates-for-your-diary>

### **Payment**

Our weekly classes cost differ between the two parts of the school:

Junior School (12.30-2pm ) £8.50 per week (£7 second sibling rate )

Main School £16.00 per week (£13.00 second sibling rate). Term dates are available to view on our website for the full academic year. You are able to pay weekly in cash for the first half term. Following this initial period payment must be made directly into our account by standing order at the start of each month. You will receive details of this following your child's trial session. In addition to your child's monthly fee payment there is an additional annual payment of £15.00 to be paid in August to secure their place for the following academic year and pays for their performance scripts/contribution towards public performances. Please note the annual payment is non refundable should your child leave during the academic year.

***There is a £15.00 registration fee to be paid when your child accepts their place at Stage-Stars. This is a one off cost to secure their space and your child will receive a free t-shirt and folder (for their scripts and lyrics) once their registration fee has been paid.***

We are driven as a company by passion for performing arts rather than profit, which is evident in the cost of our sessions. Local competitors are charging nearly double our weekly rate and we believe we are offering a fantastic level of tuition. We regret that fees are non-refundable.

### **Class Cancellations**

In the event that classes are cancelled beyond our control due to hall cancellations or exceptional circumstances I will do my very best to reschedule the class as the earliest convenience and nearest venue. In the event of extreme weather conditions we will keep the website updated, or you can call the Stage-Stars phone. Should the class be rescheduled, there will not be a refund offered. In cases of extreme weather we regret that we will not offer a refund as costs of the business still occur and I will do my best to ensure that classes run to schedule. If fee payments are repeatedly late and you have not spoken to Ami it may become the case that children on the waiting list will be given priority places for the next term.

### **Uniform**

**We are a uniformed school and your child must wear their uniform each week. The uniform for our theatre academy is:**

- 1) Stage-Stars Theatre Academy T-Shirt**
- 2) Plain black leggings/ joggers (A small logo is permitted but no colours please)**

- 3) Black Jazz Shoes/Plimsolls/Converse/Trainers**
- 4) Your child must have their black jazz shoes with them each week for their dance class**
- 5) Your child must have their folders with them each week for their acting/singing classes** *(Not currently applicable due to COVID restrictions)*

**This must be worn EVERY week.. No exceptions.**

*The purchase of any other merchandise is entirely optional but can be viewed and ordered on our website at any time.*

*<https://www.stage-starstheatre.co.uk/merchandise>*

### **Rules/Regulations**

All students are expected to be respectful to both teachers, assistants and other students at all times and any bad behaviour will not be tolerated in our classes. It is important children are picked up on time, as we sometimes have to leave to teach elsewhere. We cannot take responsibility for children once their class has ended. If you are unavoidably late, please inform us ASAP on the Stage-Stars Phone. If your child is unable to make it to class please let me know on the work telephone or via email. Please note that we do not allow parents to sit in and watch during Stage-Stars Classes. This is in the best interests of our students and enables us to get the most out of them and have them fully focused and concentrated during their sessions. Should you decide to leave Stage-Stars Academy at any time, we ask you kindly to advise us in writing with a six week notice period. If you do not give us the required notice period you will be invoiced for this in full.

If you have any queries or concerns, please do not hesitate to contact me either by phone or email. We look forward to meeting you soon and welcoming your child into our school.

Kind regards

**Ami Henderson**

Owner – Stage-Stars Theatre Academy