



## **COVID-SECURE MEASURES**

**(September 2020-21)**

The safety and well being of our pupils and staff has always been paramount, it is for this reason that we will be taking the following steps in order to minimise risk when returning to Stage-Stars Theatre Academy.

### **Bubbles**

Students will be put into a bubble, which will have a maximum of 15 students to allow for 2 metre social distancing at all times. Each bubble will be allocated their own specific workspace at Cardinal Newman School and they will remain in this space for the entirety of their session. Each bubble will have a staggered start/finish time and their own entrance/exit to minimise the bubbles coming into contact with one another. Each bubble will have an allocated class assistant who is DBS checked that will remain with them throughout and our faculty staff members will rotate to the different workspaces to work with each bubble. Please note that the children will be fully supervised at all times. You will receive a separate email with specific details of your child's allocated bubble and arrival/pick up times/locations once this has been finalised and agreed by the site manager at Cardinal Newman School.

### **Groupings/Timings**

**Red Team** (Juniors Reception-Year 2 only) 12.30-2pm

**Yellow Team** (Year 3-4) 1.45-4.45pm

**Blue Team** (Year 5-6) 1.45-4.45pm

**Orange Team** (Year 7) 2.15-5.15pm

**Purple Team** (Year 8+) 2.15-5.15pm

### **Social Distancing**

Social distancing will be fully enforced within lessons, keeping a gap of over 2 metres between each pupil when possible. The students will be guided by use of coloured spots and markings to assist them with their distancing. Travelling steps will be limited during this time to help prevent any increased risks and partner/ group work will not be undertaken in the usual way.

### **Singing**

In line with the latest government guidelines we are now able to offer singing in our weekly sessions, which is fantastic news. Strict social distancing will be enforced and our students will sing either facing forwards or in a circle facing outwards (back to back) We will update and change this as the guidance allows us to but it is fantastic news that we are able to offer a FULL timetable to all students.

### **Stage-Stars Staff**

Our staff will maintain a distance of at least 2 metres from students at all times. Following the most up to date guidance I am giving our staff the option to decide if they wish to wear a visor whilst they are teaching/assisting classes unless undertaking first aid and distancing cannot be maintained. We will continue to follow guidance on this point. Should you wish your son or daughter to wear a mask during class please let me know via email so that we can discuss best practice for this.

### **Uniform/Footwear/Folders**

Please note that ALL students must wear their Stage-Stars uniform when attending our sessions...

- Stage-Stars T-Shirt / Plain black leggings or joggers/ Black jazz shoes.

*Uniform can be ordered on our website.*

<https://www.stage-starstheatre.co.uk/merchandise>

*Once ordered the payment can be processed via your Go Cardless Account or you can arrange a BACS payment if you would prefer. We will not be accepting any cash payment at this time.*

Bare feet will not be allowed, please wear either jazz shoes or trainers if your child is awaiting new jazz shoes. Please do not send your child with their folders until further notice as we are trying to limit the amount of items coming in/out of the building.

### **Cleaning**

Before and after the use of an area by each bubble any touched surfaces will be wiped down and sanitised. All windows will be kept open as far as possible to allow for air flow and good ventilation. We are lucky to have the use of separate toilets for each bubble to mitigate the risk and they will be cleaned/sanitised after each use by a member of our staff. We ask that you remind your child to go to the toilet before Stage-Stars to limit the amount of toilet visits needed.

### **Drop Off/Pick Up**

We ask that Parents/Guardians drop off and pick up following one way systems and strict social distancing. Pick up/drop off points will be signed and clearly marked. Parent's will not be allowed within the building. If you need to speak to a teacher please contact us by email or phone. Any students over the age of 11 must wear a face covering when entering and leaving the building. We would ask that parents do not enter the building, should an emergency arise which requires entrance please ensure you are wearing a face covering. I am sure you can appreciate that the logistics of the staggered start/finish times and the rotation of staff timings are quite complicated so please ensure prompt arrival/pickup of your child. Please do not arrive more than five minutes early for the start/end of their session to prevent a build up of people in one place.

All pupils will be asked to sanitise their hands fully on arrival and leaving. Sanitiser will be provided.

Please only bring required items to class, any non-essential items should be left with a parent/guardian. Students should arrive dressed ready for class. Please do not send bags. Your child should bring only their water bottle in with them and one snack that is sealed. We will ensure that hand washing takes place before/after any snack break and please remind your child that the sharing of snacks is **not** permitted. We will of course remind them of this and guide them through the new normal regarding this. Please ensure water bottles are filled before arriving at Stage-Stars. For health and safety reasons we cannot allow water bottles to be refilled so please consider the size of the water bottle you send with your child to ensure they have enough drink to remain hydrated.

### **Illness**

Please do not attend sessions if you or a member of your household is unwell with coronavirus symptoms, in line with government guidance. If you become unwell within 7 days of attending a lesson please inform us as soon as possible. Full government guidance can be found here:  
<https://www.gov.uk/coronavirus>

Should a pupil fall unwell whilst at the venue a dedicated isolation room has been set up where the pupil will be able to wait until they are able to be collected. If this should occur a member of staff will supervise them until they are collected.

If a student or staff member tests positive, NHS Test and Trace will speak directly to those they have been in contact with to offer advice. We will keep a thorough and up to date record of attendance to assist with the NHS Test and Trace process and follow the relevant advice at that time.

### **Term Dates 2020-21**

Please find below the term dates for this coming academic year. This will also be kept up to date on our website so that you can view them at any time..

<https://www.stage-starstheatre.co.uk/dates-for-your-diary>

#### **2020**

September 12th, 19th, 26th

October 3rd, 10th, 17th, 24th

November 7th, 14th, 21st, 28th

December 5th, 12th

#### **2021**

January 9th, 16th, 23rd, 30th

February 6th, 13th, 20th, 27th

March 6th, 13th, 20th, 27th

April 17th, 24th

May 8th, 15th, 22nd, 29th

June 12th, 19th, 26th

July 3rd, 10th, 17th